**Dauphin County Planning Commission – Public Meeting Zoom Guidelines**

**Meeting:** Dauphin County Planning Commission, October 5, 2026, starting at 4:00 PM (Eastern Time)

**Meeting Registration**
Prior to the meeting, you will be required to register for the meeting with your full name and email address. Once you register, you will receive the Zoom meeting invite.
Registration Link –
https://us02web.zoom.us/meeting/register/I1CFVvUPTMOXxr48tZJULA

**Joining a meeting**
To join the meeting, click on the meeting invite that you should have received by email. Zoom will give you the option to join your audio by phone or computer. All microphones will be muted to limit background noise except for staff and Board members. Note that phone, cellular, or data rates and limits may apply. Scheduled speakers will be unmuted when their agenda item is reached.

**Meeting Recording**
The meetings will be recorded and posted to the TCRPC website (www.tcrpc-pa.org) as soon as possible following the meeting. By participating in an online meeting, you acknowledge that the meeting is being recorded and you are providing consent to be recorded. If you do not agree to these terms, see "Submitting Comments."

**Submitting Comments**
Anyone who has any comments about any agenda item or would like to provide a comment as part of the public comment section of the agenda, is encouraged to submit those comments prior to the meeting time. To submit a comment, send an email to planning@tcrpc-pa.org with your name, meeting name, and your comments for the meeting. Comments must be submitted by 4:00 pm on the day before the meeting and will be read during the meeting.

Comments or questions may also be submitted during the meeting with the "chat box." Please note that the comments submitted through the chat box are visible to all participants. The meeting hosts will answer the questions as soon as they can.

During these meetings, we will only be utilizing the chat box and not the "raise hand" feature. This will be done to help simplify the comment process and to avoid any additional technical problems with audio. We will provide contact information if anyone would like to contact us via phone for questions after the meeting.

**Help**
Joining a meeting: https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting
Joining meeting by phone call: https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone

**Best Practices for Using Zoom**
● When you log into your meeting, please make sure that your computer audio and/or your phone is muted.
● If you are going to participate in a Zoom video session with video enabled, please dress appropriately for a public meeting and make sure there is nothing behind you that you don't want others to see. Make sure you are in a common area, and not the bedroom or bathroom.
● Join the meeting 5-10 minutes early. This provides the time to set your audio and video settings. Joining late can be distracting to others.