

TRI-COUNTY REGIONAL PLANNING COMMISSION

Minutes of the Meeting

July 23, 2026

The regular meeting of the Tri-County Regional Planning Commission was held July 23, 2026, via Zoom conferencing and in-person attendance. Mr. John Kerschner called the meeting to order at 3:31p.m.

ROLL CALL

Members participating remotely were Mr. Frank Chlebnikow, Mr. Tom Graupensperger, Mr. Robert Hess, Mr. Gary Lenker, Mr. Nathan Lesh, Mr. Dan Robinson, Mr. John Schulze and Mr. James Turner. Mr. John Kerschner attended in person. Mr. Andrew Bomberger, Ms. Diane Myers-Krug and Ms. Denise Dillman of staff were also present. Ms. Myers-Krug noted a quorum was met, with members participating shared in the Zoom gallery, and final attendance documented through the meeting minutes. Mr. Bomberger noted the meeting was being recorded.

PUBLIC COMMENT

No public was in attendance to provide comment.

MINUTES

On a motion by Mr. Lenker, seconded by Mr. Lesh, the minutes of the May 28, 2026, meeting were unanimously approved for filing.

FINANCIAL STATEMENTS

Ms. Myers-Krug noted that in May 2026 the revenue and expenses percentage is 42.8%. Revenues received included transportation payments, CAP, annual luncheon and the Dauphin County 2nd quarter increment. May expenses that were over budget included other regional expenses for the annual luncheon expenses for audio visual final payment, hotel final payment and miscellaneous expense for bank fees where the budget figure continues to be low for the year. June 2026 revenues and expenses percentage is 47.8% with an expected 50%. Revenues received included transportation payments and LPA for Centre Township in Perry County. The expenses to note were Computer Expense which included Dauphin County IT for the Adobe renewal, Machine Lease Expense which included Dauphin County IT for laptop quarterly lease, Professional Services which included the payment for the annual audit, actuarial services and insurance risk management, and miscellaneous expense for bank fees. Mr. Kerschner questioned whether all the regular professional services have been paid for the year and Ms. Myers-Krug indicated that was correct.

On a motion by Mr. Chlebnikow, seconded by Mr. Robinson, the Financial Statements for May and June 2026 were unanimously accepted for filing and audit. Copies of the Financial Statements are attached to the file copy of these minutes.

PAYMENT OF EXPENSES

Ms. Myers-Krug reviewed some general ledger items including payments to Scott Brown Media Group Inc for the annual lunch audio visual, Perry County quarterly office expenses incurred, Sheraton Hotel final payment for the annual lunch, APA training session on Data Centers which four (4) staff members attended, Dauphin County IT for quarterly leasing of laptops, Dauphin County IT for Adobe Acrobat annual licensing, Conrad M. Siegel Inc. for actuarial services, Zelenkofske Axelrod LLC for annual audit and The Zigmund Company LTD for insurance risk assessment services.

On a motion by Mr. Hess, seconded by Mr. Chlebnikow, the payments for May and June 2026 expenses were unanimously approved. Copies of the expenses are attached to the file copy of these minutes.

Ms. Myers-Krug noted the sweep account report was provided for information purposes. She noted the interest rate for the sweep account is at 2.70%, the interest earned far exceeds the fees charged to date. This will continue to be monitored.

There were two (2) health reimbursements during May and June 2026. On a motion by Mr. Hess, seconded by Mr. Chlebnikow, the payments for the May and June 2026 health reimbursements were unanimously approved.

Ms. Myers-Krug reviewed the general investment account for informational purposes. The gain for the year to date is 6.3%.

Ms. Myers-Krug reviewed the statement for the SusqueCycle bank account for informational purposes. May and June revenues were around \$1,500. Mr. Bomberger indicated that two (2) new bike stations were added at the Fort Hunter Park and the Jewish Community Center.

INTERGOVERNMENTAL REVIEWS

Mr. Bomberger reported that five intergovernmental review requests had been received consisting of the Marysville Bank Redevelopment Project request for \$1.2M, Lower Paxton Township for the Possibility Place Playground request of \$250K, Susquehanna Township for Asylum Run Stream Bank Restoration Design A request for \$200K, Susquehanna Township for Asylum Run Stream Bank Restoration Design B request for \$250K. PA DEP also applied for statewide funds from US EPA for \$564K and US DOL for \$951K for which staff waived comments.

On a motion by Mr. Robinson, seconded by Mr. Graupensperger, approval of Mr. Kerschner's signature on the consistency letters passed unanimously.

COMMUNICATIONS

Mr. Bomberger reviewed the House Bill 532 regarding Metropolitan Planning Organizations (MPO) Board representation that would require a majority of the members on an MPO board to be elected municipal officials or appointed by municipal officials. In the state code, "Municipality" is defined as boroughs, townships, cities, towns and counties. In this bill, counties were specifically left out so county appointments would not factor into MPO decision-making. This bill requires appointments to be a majority of local elected officials or appointees. The HATS board currently contains 11 members and only 2 are municipal appointees by a County. The organizing documents, by-laws and agreements will need to be restructured if this bill is passed. The current appointing is done by the counties even though the municipalities are involved in the process. Local share payments may become an issue if the counties are not making the appointments, since they are (by agreement) paying the required local share. Other MPOs in the state are voicing their concerns as well. Mr. Bomberger and Ms. Myers-Krug have a meeting scheduled with PA Representative Perry Stambaugh. Mr. Kerschner thanked Mr. Bomberger for being proactive.

Mr. Bomberger spoke about the Zelenkofske Axelrod LLC letter received from our current auditors about the audit services extension for 2026-2028. The letter presents the cost of the audits for the next three (3) years. Next year's audit will cost the same as this year's audit. The years following will include a 3% increase each year.

Ms. Myers-Krug spoke about the general letter from the PA Budget Office regarding a notice to grantees and vendors on federal funding. The letter suggests promptly submitting invoices and being set up as ACH vendor. Currently, both these items are being met. The letter states that payments are conditioned on the availability of funds from the federal government for payments to be made.

Mr. Bomberger presented the PA DEP Countywide Action Plan (CAP) grant. It is fully signed and executed. The completion date of the grant is June 30, 2029. The funding is \$1.95M.

Mr. Bomberger spoke about the FHWA Safe Streets for All Supplemental Planning Study (SS4A) grant. It was going to be split into two (2) different studies. One study will look at four (4) different intersections. There will be one in Perry County, one in Dauphin County and two (2) in Cumberland County. The second will be a corridor study looking at Walnut Street from Parkway Drive through Penbrook to Progress Avenue. It will look at traffic, safety and multimodal needs. Determining where improvements are needed. It will start in the next few weeks. Mr. Chlebnikow brought up the fact that there have been multiple studies done in the past without changes being made. Mr. Bomberger indicated that the last study was done in the year 2010. This study will be looking at traffic operations and volume needs in anticipation of the I-83 improvements being completed so that timely information can be supplied to PennDOT for future improvements along the corridor.

Mr. Bomberger presented the PA DCED Municipal Assistance Program (MAP) grant awarded for the Dauphin County Comprehensive Plan. The fully executed grant was received yesterday for \$75K. He noted a Dauphin County Gaming grant was also awarded as matching funds for the comprehensive plan, and the contracts are under development.

Ms. Myers-Krug spoke about the Dauphin County 2027 budget hearing schedule being moved up by six (6) weeks. The public hearing is scheduled for September 24, 2026, which would be the morning of when the preliminary budget would normally be presented to the board for approval to be submitted to Dauphin County. In August, a draft budget will need to be created. The transportation numbers have not been received at this point. Also, information for a number of other key expenses has not been received. Mr. Kerschner spoke to the fact that he and Ms. Myers-Krug had a conversation earlier in the week about this issue. Mr. Kerschner suggested that a draft budget be created then shared with the officers for comment and then present it at the Dauphin County meeting indicating that it is a draft budget and will likely need to change.

Ms. Myers-Krug noted that the Penn Housing Alliance that had submitted the intergovernmental review letter earlier in the agenda packet for the Maryville Bank Redevelopment Project – Federal Home Loan Bank of Pittsburgh Affordable Housing Program is also applying for a PA Department of Community & Economic Development Community Housing Development Organization (CHDO) status and is requesting a letter of support.

REPORTS

Mr. Bomberger highlighted several staff efforts including the submitting to PennDOT the finalized National Electric Vehicle Infrastructure (NEVI) Community Charging priorities, public comment portion of the TIP update, outreach for transportation for the disabled and elderly, data center model ordinance, staff presentation at a statewide active transportation summit, two new stations added for the SusqueCycle program, modifications to Picture Perry, and formal adoption of the TIP and submission to PennDOT.

There will be a tandem effort between Cumberland County Planning Commission and Tri County Regional Planning Commission to discuss the new Housing Act during a one-hour virtual Teams municipal information session that will be held on August 5, 2026 at 12pm to 1pm.

OTHER BUSINESS

Ms. Myers-Krug gave a reminder that there will be discussion about making a pension contribution during the September meeting as requested by the Commission earlier in the year. The contribution is not required but funds were budgeted and are available.

Mr. Bomberger noted that there is a nationwide zoning and planning scam targeting state, local, tribal, and territorial (SLTT) residents and businesses to extract illegitimate land use application renewal payments and online payments to expedite a review. An email was sent to all municipalities stating that TCRPC will never email from any other domain than from tcrpc-pa.org. TCRPC certainly will never ask for money to expedite a review or request any online payments. All payments are received by a physical check. Mr. Kerschner noted that Cumberland County requires online payments.

PUBLIC COMMENT

No public comment was presented.

ADJOURNMENT

On a motion by Mr. Lesh, seconded by Mr. Turner, the meeting was adjourned at 4:20 p.m.

The next meeting is scheduled for
Thursday, September 24, 2026 at 3:30 p.m.
TCRPC Office, 320 Market Street, Suite 301E
and via Zoom

Respectfully submitted,

Denise Dillman

Denise Dillman
Recording Secretary