	2025				2026								
Task	September	October	November	December	January	February	March	April	May	June	July	August	September
Define Scope and objectives													
Establish planning team													
Develop work plan and agenda													
Identify Expert & Stakeholder Groups													
Create Draft Survey													
Expert Group Meeting 1													
Identify Key Data Sources/demographics													
Distribute survey													
Identify and develop strategy for stakeholders													
Arrange paratransit ride alongs													
Outreach to Stakeholder Group													
Schedule & Attend listening sessions													
Summarize input for Expert Group													
Expert Group Meeting 2 (workshop)													
Review Stakeholder feedback and survey results													
Identify Needs and Gaps													
Compile List of Interventions Addressing Gaps/Barriers													
Start Drafting of HSTP													
Expert Group Meeting 3 (present draft)													
Complete Final Draft of HSTP													
Create Executive Summary Story Map													
Expert Group Meeting 4 - Final													
Present Plan for MPO adoption (TC & CC)													