

TRI-COUNTY REGIONAL PLANNING COMMISSION

Minutes of the Meeting

January 22, 2026

The regular meeting of the Tri-County Regional Planning Commission was held January 22, 2026, via Zoom conferencing and in-person attendance. Mr. Kirk called the meeting to order at 3:35 p.m.

ROLL CALL

Members participating remotely were Commissioner George Hartwick, Ms. Deb Everly, Ms. Nina Fitchet, Ms. Mary Gaiski, Mr. Tom Graupensperger, Mr. John Kerschner, Mr. Gary Lenker, Mr. Nathan Lesh, Mr. Joel Seiders and Mr. Robert Spandler. Mr. Danny Kirk attended in person. Mr. Andrew Bomberger, Ms. Diane Myers-Krug, Ms. Lindsey Grier, and Ms. Denise Dillman (remotely) of staff were also present. Ms. Myers-Krug noted a quorum was met, with members participating shared in the Zoom gallery, and final attendance documented through the meeting minutes. Mr. Bomberger noted the meeting was being recorded.

ELECTION OF OFFICERS FOR 2026

Mr. Bomberger announced that at present time only the formal appointments from Perry County have been received. Per the by-laws officer rotation, Perry County will hold the Vice Chairman and Treasurer offices this term and only those positions can be elected at this time. When Dauphin County appointments are made, the Chairman and Secretary positions can then be elected. Mr. Graupensperger made a motion to nominate Mr. Kirk for Vice Chairman and Mr. Turner for Treasurer for the 2026-2027 term. Mr. Kerschner seconded the motion, which passed unanimously.

PUBLIC COMMENT

No public was in attendance to provide comment.

MINUTES

On a motion by Mr. Spandler, seconded by Ms. Gaiski, the minutes of the November 20, 2025, meeting were approved for filing.

FINANCIAL STATEMENTS

Ms. Myers-Krug reviewed the Financial Statements for November and December 2025. November revenues were made up of Dauphin County fourth quarter increment and PennDOT payments that started to be received. November expenses to note were the Active Transportation Summit supplies and lunch for about 60 people that registered and professional services including Harrisburg University for the GIS project. December revenues were made up of PennDOT payments received for August, September and October invoices and Countywide Action Plan (CAP) funds that were received right at year end. The CAP conservation district payments did not occur until January 2026. The subdivision administration fees for Dauphin and Perry County balanced revenues and expenses at year end. December expenses consisted of insurance payments for the year 2026. Insurance increased about \$1,000 because of revenue increase. Professional services included the final payment to Harrisburg University for the GIS project.

On a motion by Mr. Graupensperger, seconded by Mr. Lesh, the Financial Statements for November and December 2025 were unanimously accepted for filing and audit. Copies of the Financial Statements are attached to the file copy of these minutes.

PAYMENT OF EXPENSES

Ms. Myers-Krug reviewed the payments received including the Dauphin County fourth quarter increment, PennDOT payments, Perry County LPA payments from Newport Borough, Buffalo

Township and Spring Township plus the CAP reimbursement. A sponsorship payment was received from Michael Baker International as a 2026 luncheon sponsor. Rettew signed up as a 2026 half page newsletter sponsor which was paid for in January 2026. HRG & Kittelson have signed up as 2026 luncheon sponsors, but payment has not been received. Payments were made to Harrisburg University for final payment for that project, and Uber Technologies for Sober Ride Home Thanksgiving weekend round. There will be one more payment to Uber Technologies and then the project will change into its review and analysis phase.

On a motion by Ms. Gaiski, seconded by Ms. Fitchet, the payment for the November and December 2025 expenses was unanimously approved. Copies of the expenses are attached to the file copy of these minutes.

January 2026 payments include the various checks to the conservation districts for CAP, Mindburn for moving of equipment and setting up of the new conference room, and one of the prepayments to Sheraton Harrisburg Hershey Hotel for the May 7, 2026 annual lunch.

There were three (3) health reimbursements during November and December 2025, which ended the 2025 plan year at 31.45% of the budgeted level. On a motion by Mr. Spandler, seconded by Ms. Gaiski, the payment for the November and December 2025 health reimbursement was unanimously approved.

Ms. Myers-Krug noted the sweep account report was provided for information purposes. She noted that while the interest rates continue to decrease, the total interest earned continues to exceed the fees paid. This will continue to be monitored.

Additional information was provided regarding Charles Schwab Investment Account, which ended the year with a 13.9% increase. SusqueCycle account information was also provided for informational purposes, with Mr. Bomberger noting the highest ending balance since the program started.

2026 BUDGET and WORK PROGRAM

Ms. Myers-Krug reviewed the 2026 budget and highlighted the primary funded program being transportation, sources being federal and state, and function being pass-through funding to consultants and municipalities. The 2026 budget reflects a 19.5% increase from 2025, mostly attributed to the DEP CAP grant received. The resulting program split from the funding sources is 87.5% transportation planning, 6.5% regional planning, 3.5% Dauphin County planning, and 2.5% Perry County planning. This distribution is applied to shared expenses with the corresponding amounts charged to the appropriate program.

Revenue changes since the draft reviewed in September were because the actual 2025 numbers are now available so carryovers could be determined. The regional congestion management has a small carryover since there is still work to be done. Under special projects, the County Action Plan (CAP) received an award of \$1.9 million dollars and most of those funds will pass through to the conservation districts, but TCRPC will receive a small administrative fee.

During the Dauphin County budget hearing, the Dauphin County Commissioners requested there be no increase in its budgeted amount from 2025 to 2026. The draft budget was then adjusted to reflect the \$4,438 reduction in Dauphin County Support per the request.

Salaries were raised by a 2.9% cost of living increase for most of the employees with a variation on some of the staff members. Benefits include the health insurance, 457 employer match, pension employer contribution, unemployment compensation and the employee group term life insurance. The largest increase in the benefits was the health insurance benefits increased by 19.5%. One full-time employee is budgeted but not filled at this time. Outside services increased because it includes the aperture card conversion project. Travel and parking increased because of the staff mileage being incurred by attending meetings. Machine leases increased with the new laptops received in October 2025, since there now will be quarterly payments made to Dauphin County IT. Other regional expense increased because of education trainings that are expected for outreach over the year.

Other information supplied was the comparison of quarterly incremental billings from 2025 and 2026 and the staff service scheduling including their years worked and work experience.

The work program contains a description of each program, who is involved and estimated budget by program, as well as an overall budget summary.

Ms. Myers-Krug noted the work program attached to the budget remained unchanged from the September draft, with the adjustments to the budget numbers as previously discussed. On a motion by Mr. Kerschner, seconded by Mr. Graupensperger, the 2026 budget and work program was unanimously approved.

INTERGOVERNMENTAL REVIEWS

Ms. Myers-Krug indicated that no requests for review were received.

COMMUNICATIONS

Mr. Bomberger reviewed the letter from the PA DEP regarding the Chesapeake Bay Countywide Action Plan (CAP) Implementation Grant which has been awarded.

Mr. Bomberger reviewed the second award letter concerning the next round of the Safe Streets for All (SS4A) grant program. The work includes planning activities at five sites involving data collection and analysis, stakeholder engagement, conceptual alternatives, and cost estimates, producing site-specific safety countermeasure recommendations ready for design and to inform future implementation.

On a motion by Ms. Gaiski, seconded by Mr. Spandler, Mr. Bomberger was authorized unanimously to sign the final grant agreements and on-going project documentation through the respective agencies as they were provided.

REPORTS

Mr. Bomberger highlighted several staff efforts including the Active Transportation Summit in November 2025, outreach for the electrical vehicle charging (NEVI), SusqueCycle rebalancing locations in Spring 2026, HATS 2050 Regional Transportation Plan, final Sober Ride Home Thanksgiving and New Years Eve promotions now moving into the analysis and report phase, TIP adoption timeline for this year, and uncertain status of funding levels.

OTHER BUSINESS

Ms. Grier spoke about the RGMP project. The visual preference online survey closed at the end of the year 2025. Overall, the survey gave a meaningful result and garnered response from across the

region. Participants were able to rate what they felt was good for the region. The most desirable were preserving farmland, natural areas, maintaining rural character, recreational areas including walkable paths and wide-open spaces. There was also a preference for main streets, downtown housing, businesses, banks, churches, and libraries. The undesirable images were heavy industrial near residential and commercial development with expansive parking lots. There will be outreach with stakeholder groups, in which any Commission member is welcome to participate. Following the outreach, land use analysis and policy development will be drafted and vetted through the Commission and Counties prior to final adoption at the end of the year.

Mr. Bomberger announced that a new staff member, Brian Snyder, started this week as a transportation planner.

PUBLIC COMMENT

No public comment was provided.

ADJOURNMENT

On a motion by Mr. Kerschner, seconded by Mr. Spandler, the meeting was adjourned at 4:22 p.m.

The next meeting is scheduled for
Thursday, March 26, 2026 at 3:30 p.m.
TCRPC Office, 320 Market Street, Suite 301E and remotely

Respectfully submitted,

Denise L. Dillman

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Recording Secretary