TRI-COUNTY REGIONAL PLANNING COMMISSION

Minutes of the Meeting May 28, 2026

The regular meeting of the Tri-County Regional Planning Commission was held May 28, 2026, via Zoom conferencing and in-person attendance. Mr. John Kerschner called the meeting to order at 3:30 p.m.

ROLL CALL

Members participating remotely were Ms. Nina Fitchet, Ms. Mary Gaiski, Mr. Thomas Graupensperger, Mr. Robert Hess, Mr. Danny Kirk, Mr. Gary Lenker, Mr. Nathan Lesh, Mr. Dan Robinson, Mr. John Schulze, Mr. Joel Seiders, Mr. Robert Spandler and Mr. James Turner. Mr. John Kerschner attended in person. Public attendees were Ms. Evelyn DeJesus and Mr. Steven Guinter. Mr. Steven Rock and Mr. Zeblin Brought from Zelenkofske Axelrod LLC were guests attending remotely. Mr. Andrew Bomberger, Ms. Denise Dillman, Ms. Lindsey Grier, and Ms. Diane Myers-Krug of staff were also present. Ms. Myers-Krug noted a quorum was met, with members taking part shared in the Zoom gallery, and final attendance documented through the meeting minutes. Zoom announced that the meeting was being recorded.

PUBLIC COMMENT

No public comment was provided.

PRESENTATION

Mr. Kerschner introduced Mr. Steven Rock and Mr. Zeblin Brought of Zelenkofske Axelrod LLC to provide an overview of the final 2025 audit report. Mr. Brought noted that the audit generated a clean opinion, which is the highest level of assurance that auditors can provide and is the best opinion to have on the financial statements. The audit report also describes changes included in the financial statements from the prior year and compares the numbers to explain what is occurring within the financial statements. He reviewed the statement of net position which includes capital assets and long-term liabilities such as pension and leases and stated there was an increase in the net position for the year primarily due to the Countywide Action Plan (CAP) receipt received at the end of the year. Other changes that occurred were associated with the pension and market trends, and he further explained the fiduciary funds (pension) as separate from the Commission’s custodial funds (planning commission). The notes section of the report provides a more detailed description of what the financial numbers entail.

The single audit reporting for federal awards and expenditures for the highway planning and construction program required additional testing controls and compliance standards to be applied due to the level of federal transportation funds TCRPC receives. The federal highway transportation testing had one finding to be reported. The procurement, suspension and debarment compliance requirements were not met since the vendors were not evaluated for suspension or debarment prior to the execution of contracts. While staff was provided a link to access the system to perform the reviews, access to that system was not permitted resulting in non-performance of that requirement. Staff plans to make adjust future contract wording and conduct the required reviews through SAM.gov to address this issue. Staff will also request PennDOT staff, who has access to the contractor check system, to generate the necessary report.

On a motion by Ms. Gaiski, seconded by Mr. Spandler, the 2025 audit report was unanimously accepted for filing as presented by Mr. Brought.

MINUTES
On a motion by Mr. Lenker, seconded by Mr. Lesh, the minutes of the March 26, 2026 meeting were approved for filing.

FINANCIAL STATEMENTS
Ms. Myers-Krug reviewed the Financial Statements for March and April 2026. She noted that the March budget was 21.5% of the expected 25%. She indicated that revenues received included various PennDOT receipts, the first quarter increments from Perry County, Dauphin County and Cumberland County, Countywide Action Plan (CAP) reimbursement, refund from health provider Benecon, luncheon sponsorships from Kittelson and RGS, newsletter sponsorships from WRA, and annual luncheon registration fees. March expenses were under budget apart from office supplies due to a toner purchase early in the year. Regional support activities included the annual report and the building activity report, as well as the RGMP which is being funded entirely with county support. The miscellaneous expense was budgeted in error at about half the amount that is expected, so will show as over budget throughout the year. In April, in addition to the typical reimbursements from PennDOT, revenues included Cumberland County pension obligation, annual luncheon registration fees, three (3) Nationwide refunds and second quarter increments from Perry County and Cumberland County. The Dauphin County second quarter increment was received at the beginning of May and will show on the next meetings reports. All the programs are within the overall budget with nothing remarkable to note. The CAP $650K received in 2025 and paid in 2026 continues to affect the percentages.

On a motion by Ms. Fitchet, seconded by Mr. Spandler, the Financial Statements for March and April 2026 were unanimously accepted for filing and audit. Copies of the Financial Statements are attached to the file copy of these minutes.

Mr. Bomberger asked for the TCRPC Board to provide an official recommendation for the Dauphin County and Perry County Planning Commissions to revisit their respective review fee schedule and structure since they have not been updated since 2009 and continue to show as overbudget on the monthly financial statements.

On a motion by Mr. Spandler, seconded by Ms. Gaiski, the request for the Dauphn and Perry County Planning Commissions to review and update subdivision review fees appropriate was unanimously approved.

PAYMENT OF EXPENSES
Ms. Myers-Krug reviewed some general ledger items including Triangle Press business cards, Dauphin County IT quarterly lease payment for laptops, Edenred Commuter Benefit for staff commuter vouchers, Countywide Action Plan (CAP) deposit that was then paid to HRG and West Hanover Township, Zigmund Company for the insurance risk assessment, and Scott Brown Media Group for the annual luncheon audio/visual.

Mr. Kerschner questioned why the March check# 6538 had been issued and then voided. Ms. Myers-Krug answered that payment information that was provided was incorrect, so the check had to be voided and reissued to the correct payee. The check had not been mailed or processed.

On a motion by Mr. Hess, seconded by Ms. Fitchet, payment for the March and April 2026 expenses was unanimously approved. Copies of the expenses are attached to the file copy of these minutes.

Ms. Myers-Krug noted the sweep account report was provided for informational purposes and compared the total interest earned to date against the fees charged. With the interest rate at 2.80%, the interest earned still far exceeds the fees charged. This will continue to be monitored.

There were two (2) health reimbursements during March and April 2026. On a motion by Mr. Robinson, seconded by Mr. Graupensperger, the health reimbursement payments for March and April 2026 were unanimously approved.

The Charles Schwab Investment Account statement was provided for informational purposes. The balance varies with the market every month with YTD increase at 3.5%.

The SusqueCycle account information was also provided for informational purposes. The April total deposits for the month increased from the previous month's deposits. Mr. Bomberger noted that there was a slow rollout of system bikes because of issues with the vendor that is now resolved.

INTERGOVERNMENTAL REVIEWS

Mr. Bomberger reported that nine intergovernmental review requests were received. The consistency letters were mainly to support PA DCED and PA DCNR grant applications for parks and trails improvements.

Mr. Seiders mentioned that the City of Harrisburg, Division Street Safety and Multimodal Enhancement project application had already been submitted so should that letter could be removed. Mr. Bomberger indicated that unless someone has an objection the letter should be included for future reference. No one voiced an objection, so the letter was included with the motion. All projects were determined to be consistent with the Regional Growth Management Plan and recommended for funding support as requested by the applicants.

In addition, two (2) statewide grants for US EPA funding were provided from PA DEP for reference. Staff is asked annually to comment on these programs and usually waives comment.

On a motion by Ms. Gaiski, seconded by Mr. Spandler, approval of Mr. Kerschner's signature on the consistency letters was unanimous.

COMMUNICATIONS

Mr. Bomberger spoke about the five communications that were received including the Crown Castle HAR-011 Small Cell Utility Pole Colocation, the Harrisburg Dirt Bikes and Four-Wheelers letter, the Coalition for Recreational Trails (CRT) nomination for an award, Londonderry Township Sunset Park notification letter, and the Middletown Borough Swatara Crossings Park Phase 2 notification letter. These letters were provided for information purposes only and no action was necessary.

REPORTS

Ms. Grier spoke about progress for development of the Regional Growth Management Plan (RGMP). Staff continues to perform key stakeholder and expert group outreach activities, meeting with representatives from organizations across a variety of industries to gather feedback on the pressing issues our region faces today and in the future. This activity will be wrapped up by mid-June. Suitability analysis and scenario planning are continuing through the end of July and feedback will be welcome on this activity as well.

Mr. Graupensperger questioned what the study is trying to accomplish. Ms. Grier answered that this is the 10-year update to the regional growth management plan which was last updated in 2017. The plan is to highlight changes in land use and show where stakeholders indicate future growth should be encouraged in our region.

Mr. Graupensperger also questioned how data centers and transmission lines are going to be brought into the plan. Ms. Grier stated that public input has brought up this topic, and it is a good reminder to include these issues when thinking about growth in our region. Mr. Bomberger stated that the plan will be more of an analytical approach and include some scenario planning. Illustrative maps will be part of the policy statements. Ms. Myers-Krug stated that typically this plan has been more of a guidance document that gets implemented through the municipalities, since that is where the authority for land use decisions lies in Pennsylvania. It provides more general guidance in decision making rather than specific development recommendations. Mr. Graupensperger stated that it is going to be a major challenge to try to plan for data centers. Mr. Kerschner stated that water and sewer capacity has not been improved in quite a while and it comes into play with the planning as well.

Mr. Bomberger highlighted several staff efforts including the Transportation Improvement Program (TIP) public comment coming to an end on June 1st. Two public listening sessions were held on May 5th, and a public display table was set up in Strawberry Square on May 13th. Additional efforts include PennDOT NEVI Community Charging application, SS4A grant consultant reviews, Dauphin County Comprehensive Plan outreach and continuing efforts for Picture Perry.

Mr. Graupensperger asked if anything had been heard about the Dock Street Dam and I-83 South Bridge project. Mr. Bomberger indicated he was not aware of any current discussion and does not have an update. Mr. Seiders indicated that removal of the dam will not be part of that project. Permanent buoys will be installed upstream and downstream of the dam. Mr. Graupensperger indicated that Gannett Fleming is overseeing the final design management.

Mr. Bomberger spoke about the annual luncheon which occurred on May 7. The speaker did a good job and there were good discussions and questions afterwards. Sponsorships were received from Herbert, Rowland & Grubic, Inc., Michael Baker International, Kittelson & Associates, Inc. and RGS Associates. Ms. Myers-Krug noted that there was about $9,000 in sponsorships and registration fees received which covered the luncheon expenses of about $8,500. If anyone has suggestions for next year's speaker, please let Mr. Bomberger know.

Mr. Hess asked what is WREP. Mr. Bomberger answered that it is the Water Resource Enhancement Program, a volunteer organization of 12 municipalities in Dauphin County to address stormwater management and water quality issues. It is to address the MS4 permit requirements and is a collective effort. They have contracted with Rettew to do a comprehensive best management practices (BMP) inventory. Mr. Hess questioned whether agricultural BMPs are being accounted for or tracked at the state level. Municipalities and landowners are utilizing individual and local stormwater funds to install BMPs to improve water quality, but there doesn’t seem to be any credit given at the state level for these initiatives. Mr. Bomberger indicated that is a very good question that he will check with the two (2) staff members that work with WREP for those answers. He indicated that the CAP program might be the answer.

OTHER BUSINESS

Mr. Bomberger indicated the Associate Director position has been advertised, and resumes were received that were worth consideration. Virtual interviews will be the next step.

PUBLIC COMMENT

No public comment was provided.

ADJOURNMENT

On a motion by Mr. Lenker, seconded by Mr. Hess, the meeting was adjourned at 4:36 p.m.

The next meeting is scheduled for
Thursday, July 23, 2026 at 3:30 p.m.
TCRPC Office, 320 Market Street, Suite 301E and remotely

Respectfully submitted,
Robert Spandler
Robert Spandler
Secretary