

PERRY COUNTY PLANNING COMMISSION

Minutes of the Meeting

January 19, 2022

The regular monthly meeting of the Perry County Planning Commission was held on Wednesday, January 19, 2022, in the Perry County Commissioners' Hearing Room of the Veteran's Memorial Building, New Bloomfield, PA, and via Zoom telecommunication software, with members participating in compliance with the provisions authorized under PA Act 15 of 2020. Chairman Turner called the meeting to order at 7:05 PM.

1. ROLL CALL

Members present were Chairman Jim Turner, and Dave Rice, with Dana Cotton, Cathy Gilbert, Tom Graupensperger and Dan Kirk participating virtually, through the Zoom meeting arrangements. Jason Finnerty was in attendance representing the staff. Executive Director Steve Deck, was also present remotely, representing staff and handling the logistics of the virtual meeting participation.

2. REORGANIZATION

Chairman Turner asked the PCPC members if there were any nominations for the officer positions for 2022. A motion was made by Mr. Rice, to keep the same slate of officers from 2021. The motion was seconded by Mrs. Gilbert and passed unanimously. The officers for 2022 are Mr. Turner, Chairman, Mr. Graupensperger, Vice-Chairman, Mr. Rice, Treasurer, and Mr. Shaffer, Secretary.

3. MINUTES

Chairman Turner asked the members if they had read through the December 15, 2021, monthly meeting minutes and if they had any edits they would like to offer. None of the members offered any revisions.

Mr. Graupensperger motioned to approve the minutes without edit. Mrs. Cotton seconded the motion, and the motion passed unanimously.

4. GOOD AND WELFARE

Mr. William Sloss was present to discuss the driveway access concerns with the Cameron Drum property in Southwest Madison Township.

5. COMMUNICATIONS AND PAYMENTS OF EXPENSE

A. Communications

Chairman Turner asked the PCPC members if there was anything from the monthly communications list needing to be discussed, or if staff had any items to bring to the PCPC's attention. None of the members requested any additional information from the

list of monthly communications, and staff did not identify any from the list. Mr. Finnerty shared a letter from Solicitor Bunt to the Planning Commission and Southwest Madison Township.

B. Payment of Expenses

Mr. Kirk made a motion to approve the following expenses. Mrs. Cotton seconded and the motion passed unanimously.

Transfer amount.....\$330.00

7. REPORTS

A. Treasurer’s Report

Mr. Graupensperger motioned to accept the Treasurer’s Reports in the form of financial statements for the period of January 1, 2022, through January 31, 2022, for filing subject to audit. Mr. Kirk seconded the motion and the motion passed unanimously.

B. Staff Report

1. Local Planning Assistance (LPA) Report

The staff attended one LPA meeting during the month in Newport Borough and conducted follow-up research. Mr. Finnerty noted the Watts Township LPA meeting last week was not captured in the report and will need to be added. He provided a verbal summary report from the meeting.

A revised copy of the LPA Report is attached to the file copy of the minutes to include the Watts Township LPA meeting.

2. Program Progress Report

Covering transportation, Mr. Deck mentioned the Federal Infrastructure Bill and its impactful changes to the projects pipeline. One of the areas of change involves transportation set-asides (formerly transportation enhancement funding). Mr. Graupensperger asked if any of the funding could be used to address stormwater management or MS4 projects. Mr. Deck indicated it is likely that a project directly supports the state transportation system. He will follow up by sharing some project examples.

Considering the Countywide Action Plan (CAP), Mr. Deck stated the four-county region was awarded \$1.6 for project implementation. meetings with the PADEP since the November meeting. On Monday, our staff met with the Clean Water Coordinator (consultant), the County Conservation District staff, and representatives from the three partnering counties (Dauphin, Juniata, and Mifflin)

A copy of the Program Progress report is attached to the file copy of the minutes.

8. UNFINISHED BUSINESS

A. Perry County Comprehensive Plan

During the month Mr. Finnerty met with Buffalo and Watts Township Planning Commissions. This evening the TCRPC Regional Planner, Ben Warner, is scheduled to meet with the Oliver Township Planning Commission.

The staff continues to work on the PICTURE PERRY website. A link to the draft site was shared with the PCPC members between meetings. Comments and suggestions were received from Mrs. Cotton and are currently being worked on. In addition, Mr. Deck and Mr. Finnerty discussed how it might benefit the plan to have an openly available option for project submissions continuously available to the public and municipal officials.

B. County Hazard Mitigation Plan Implementation

The Hazard Mitigation Grant Program application was submitted to PEMA abiding by the Agency's January 7th deadline. The application was to fund a \$70,000 update to the next Hazard Mitigation Plan in 2025. The breakdown for the grant will be 75% federal and 25% state. The staff has also been working with the landowners in Jackson Township on the floodplain mitigation project identified in the current plan.

C. Perry County Countywide Action Plan (CAP)

This item was covered in the Program Progress Report.

D. Driveway Access Concern - Cameron Drum/Southwest Madison Township

Chairman Turner asked the visitors to be heard to share their thoughts.

Mr. Sloss maintained his position from the prior month that the PCPC needs to enforce the County S&LDO. He asked Mr. Finnerty if he had written Mr. Drum advising him that he must build a road. Mr. Finnerty did not recall. Mr. Sloss indicated that the PCPC is not receiving all the information from its staff from which to base its decisions.

He asserted Mr. Finnerty told him and Mr. Dennis Smith there had been a violation of the ordinance. Mr. Finnerty stated he did say what Mr. Sloss alleges. He asked Mr. Sloss what section of the ordinance he felt had been violated. Mr. Sloss could not provide the section reference.

Mr. Sloss asked if any representative from PennDOT has offered to attend the PCPC meeting to explain their position. It was indicated the department had not.

Mr. Sloss indicated he is prepared to file a lawsuit if the PCPC does not enforce the County S&LDO.

Mr. Finnerty mentioned staff attended to two right-to-know requests from Attorney Kelso and Mr. Sloss. Mr. Sloss stated he did not submit a right-to-know request.

Earlier in the day, Mr. Deck and Mr. Finnerty had spoken with the PennDOT representative Daryl St. Clair who indicated enforcement action was been filed by the Department on January 7th with the Court of Common Pleas.

Mr. Kirk suggested the PCPC look at establishing a three-minute rule for visitors to be heard. Mr. Rice indicated he would prefer to leave it up to the Chairman to decide. Mrs. Cotton suggested the PCPC offer up a statement regarding the driveway access concern at the next meeting.

6. NEW BUSINESS

A. Subdivision and Land Development Matters

1). Review and Report

Chairman Turner asked the Commission members if there were any questions regarding the monthly review and report table.

Mr. Graupensperger motioned to ratify to staff reviews of all plans listed in the monthly review report table. The motion was seconded by Mrs. Cotton and passed unanimously.

A copy of the Review and Report Table is attached to the file copy of these minutes.

B. Other Matters

1) 2022 Perry County Community E-Data Booklet

Work on the 2022 Perry County Community E-Data Booklet has begun with responses received from over half of the county's municipalities. Following our schedule, the 2022 edition is expected to be made available on the PCPC's webpage sometime next month.

2) 2021 Building Activity Report

The planning staff has been collecting data from the 2021 building permits in the Assessment Office. The work researching the permits was initiated during the first week of the year. The data will be assembled in its usual tables and shared with the assigned Regional Planning Commission staff to assemble into the report.

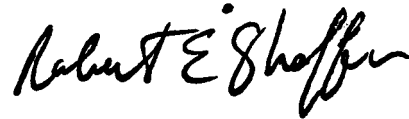
3) 2022 Local Planning Assistance (LPA) Agreement - Watts Township - Level 1 \$1,200.00 (48 hours)

Mr. Finnerty stated an LPA agreement was received by the office for Watts Township. A motion was made by Mr. Rice to authorize the Chairman and Secretary to sign the LPA program service agreement with Watts Township. The motion was seconded by Mrs. Cotton and passed unanimously.

9. ADJOURNMENT

Chairman Turner adjourned the meeting at 8:10 PM. The next meeting of the Perry County Planning Commission is scheduled for Wednesday, February 16, 2022, at 7:00 PM. The meeting will be held in the Commissioner's Hearing Room of the Perry County Veteran's Memorial Building and via Zoom teleconferencing software.

Respectfully submitted,

A handwritten signature in black ink that reads "Robert E. Shaffer, Sr." The signature is written in a cursive style with a prominent dot over the 'i' in "Shaffer".

Robert E. Shaffer, Sr.
Secretary