

**PERRY COUNTY PLANNING COMMISSION**

**Minutes of the Meeting**

**December 21, 2022**

The regular monthly meeting of the Perry County Planning Commission (PCPC) was held on Wednesday, December 21, 2022, in the Perry County Commissioners’ Hearing Room of the Veteran’s Memorial Building, New Bloomfield, PA, and via Zoom telecommunication software, with members participating in compliance with the provisions authorized under PA Act 15 of 2020. Chairman Turner called the meeting to order at 7:00 PM.

**1. ROLL CALL**

Members present were Chairman Jim Turner, and Robert Shaffer, and with Tom Graupensperger, and Dana Cotton participating virtually through the Zoom meeting arrangements. County Commissioner Brenda Watson attended in her capacity as the Commissioners liaison. Jason Finnerty was in attendance representing the staff. TCRPC Executive Director Steve Deck was also present remotely, representing staff and handling the logistics of the virtual meeting participation.

**2. MINUTES**

Chairman Turner, asked the members if they had read through the November 16, 2022, monthly meeting minutes and if they had any edits they would like to offer. Mr. Shaffer identified a few minor corrections, specifically related to acronym use and Mr. Rice pointed out a discrepancy in the motion made on the Stoltzfus subdivision plan.

Mr. Graupensperger motioned to approve the minutes with the edits identified. Mrs. Cotton seconded the motion, and the motion passed unanimously.

**3. GOOD AND WELFARE**

No one was present for the good and welfare portion of the meeting.

**4. COMMUNICATIONS AND PAYMENTS OF EXPENSES**

**A. Communications**

Chairman Turner asked the PCPC members if there was anything from the monthly communications list needing to be discussed, or if staff had any items to bring to the PCPC’s attention. None of the members requested any additional information from the list of monthly communications. Mr. Finnerty mentioned the Act 14 notification for the Little Mountain Estates stream bank restoration project.

**B. Payment of Expenses**

Mr. Shaffer made a motion to approve the following expenses. Mr. Graupensperger seconded and the motion passed unanimously.

Transfer amount.....\$440.00

## **5. REPORTS**

### A. Treasurer's Report

Mr. Graupensperger motioned to accept the Treasurer's Reports in the form of financial statements for the period of January 1, 2022, through December 31, 2022, for filing subject to audit. Mrs. Cotton seconded the motion and the motion passed unanimously.

### B. Staff Report

#### 1. Local Planning Assistance (LPA) Report

During the month staff met with the Bloomfield Borough Planning Commission and the Watts Township Planning Commission.

A copy of the LPA Report is attached to the file copy of the minutes.

#### 2. Program Progress Report

Covering transportation, Mr. Deck mentioned a second meeting was held in Penn Township for the Duncannon Area Route 11/15 Traffic Study. He mentioned in 2023 there will be outreach for the Transportation Improvements Program, with attention focused on safety and congestion management. HATS will also be funding repair and maintenance of nearly a half dozen covered bridges throughout Perry County.

The TCRPC continues its partnership efforts with Penn State, the National Science Foundation, the County Commissioners, (Rabbitransit), and Commuter Services of Pennsylvania with the commuter survey. After the first week the 2,000+ individuals had responded to the survey. Efforts have been made to improve the response numbers through major employers in Dauphin and Cumberland Counties.

Mr. Shaffer mentioned state government agencies should be focused on for distribution of the survey.

Regarding the Perry County planning program Mr. Finnerty mentioned he met with the Commissioners and the developer for Susquehanna Crossings, provided outreach to the PCEDA at their regularly scheduled monthly meeting, and attended a PCEDA Grants Coordinating Committee meeting. Staff has initiated work on the Planning Commission's 2022 Annual Report. Finally, staff attended an annual review of Bloomfield Borough's Source Water Protection Plan.

A copy of the Program Progress report is attached to the file copy of the minutes.

## **6. UNFINISHED BUSINESS**

### A. Perry County Comprehensive Plan (PICTURE PERRY)

Two of the final three chapters of the Basic Studies component have been completed and have been posted to the website. (Chapter 7 Transportation and Chapter 8 Community Facilities and Utilities)

B. County Hazard Mitigation Plan Implementation

The PCPC staff has been working with the Fiscal Office the Perry County Board of Commissioners, the Fiscal Office, the EMA Office and PEMA on the final audit of the 2019 Pre-Disaster Mitigation Grant for the current Hazard Mitigation Plan. Quarterly reports are being requested for the new grant although the county has not been provided the appropriate agreement documents.

C. Perry County Countywide Action Plan (CAP)

Mr. Finnerty mentioned the monthly virtual meeting with Herbert, Rowland, and Grubic was held earlier in the week to discuss projects for 2023 and the awarded grant amounts. Mr. Deck stated all but \$53 had been spent with the grant for the first year of projects. Perry County will be receiving more money for projects in 2023.

**7. NEW BUSINESS**

A. Subdivision and Land Development Matters

1). Approval Consideration

- a. Subdivision File #22-064 Amos E. Stoltzfus and Kateyln S. Stoltzfus and Jacob F. Stoltzfus and Katie S. Stoltzfus - Northeast Madison Township

Mr. Finnerty stated the 60-Day extension of the review period for the subdivision is in place. The extension has extended the PCPC's review of the application to January 26, 2023. The extended review time was needed to secure the Highway Occupancy permit and address excessive stormwater concerns associated with the driveway.

A motion was made by Mr. Shaffer to table the plan. The motion was seconded by Mrs. Cotton and passed unanimously.

2). Review and Report

Chairman Turner asked the Commission members if there were any questions regarding the monthly review and report table. None of the members requested to see any of the plans on the monthly review report.

Mrs. Cotton motioned to ratify staff reviews of all plans listed in the monthly review report table. The motion was seconded by Mr. Shaffer and passed unanimously.

A copy of the Review and Report Table is attached to the file copy of these minutes.

## B. Other Matters

- 1). Intergovernmental Review of a Covid-19 ARPA, PA DCED Small Water and Sewer Grant Application and/or PENNVEST for the Newport Borough Water Authority - Newport Borough Water Main Replacement (Portions of N. Sixth Street & Market Street – \$317,663.00 Requested (\$408,507.00 Total Project)

Mr. Finnerty mentioned several municipalities had been actively seeking funding for infrastructure sewer, water, and park projects between months. The municipalities include Liverpool, Marysville, and Newport Boroughs, and Tyrone Township (Loysville Village). The total requested funding is over \$7.5 million to assist in financing \$8.5 million worth of project expenses.

An omnibus motion was made by Mr. Shaffer to authorize the chairman to sign the prepared letters supporting all six of the intergovernmental reviews listed on the agenda. The motion was seconded by Mrs. Cotton and passed unanimously.

- 2). Intergovernmental Review of a DCED PA Small Water and Sewer Grant Application for the Marysville Borough Lions Club Park Pond Water Quality Improvement Plan – \$500,000.00 Requested (\$575,000.00 Total Project)

See action taken with 7.B.1 above.

- 3). Intergovernmental Review – COVID -19 ARPA, H2O PA Water Supply, Sanitary Sewer and Stormwater Projects - Loysville Village WWTP Upgrades in Tyrone Township - \$4,846,000 Requested (\$7,269,000 Total Project)

See action taken with 7.B.1 above.

- 4). Intergovernmental Review - COVID -19 ARPA, H2O PA Water Supply, Sanitary Sewer and Stormwater Projects - Millerstown Sanitary Sewer System Rehabilitation - \$425,986 Requested (\$501,160 Total Project)

See action taken with 7.B.1 above.

- 5). Intergovernmental Review - COVID -19 ARPA, H2O PA Water Supply, Sanitary Sewer and Stormwater Projects - Liverpool Sanitary Sewer System Rehabilitation – \$500,000 Requested (\$590,979 Total Project)

See action taken with 7.B.1 above.

- 6). Intergovernmental Review - COVID -19 ARPA, H2O PA Water Supply, Sanitary Sewer and Stormwater Projects - Liverpool Water System Rehabilitation – \$981,100 Requested (\$1,471,670 Total Project)

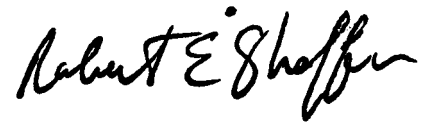
See action taken with 7.B.1 above.

## **8. ADJOURNMENT**

Chairman Turner adjourned the meeting at 7:40 PM. The next meeting of the Perry County

Planning Commission is scheduled for Wednesday, January 18, 2023, at 7:00 PM. The meeting will be held in the Commissioner's Hearing Room of the Perry County Veteran's Memorial Building and via Zoom teleconferencing software.

Respectfully submitted,

A handwritten signature in black ink that reads "Robert E. Shaffer, Sr." The signature is written in a cursive style with a prominent initial 'R' and 'S'.

Robert E. Shaffer, Sr., Secretary