

## DAUPHIN COUNTY PLANNING COMMISSION

### Minutes of the Meeting

October 10, 2022

The regular monthly meeting of the Dauphin County Planning Commission was held on Monday, October 10, 2022. The meeting was held in person in the Conference Room at the TCRPC offices at 112 Market Street, Harrisburg with additional member participation via Zoom telecommuting software. The meeting was called to order by Chairwoman Mary Gaiski at 4:00 p.m.

### ROLL CALL

Those members present were Ms. Mary Gaiski, Mr. John Kerschner, Mr. Fred Lighty, Ms. Taryn Morgan, Mr. Robert Spandler, and Mr. Carter Wyckoff. Also present was Mr. Jerry Duke of the staff.

### MINUTES APPROVAL

On a motion made by Mr. Kerschner, seconded by Mr. Wyckoff, the Commission approved 6-0 the minutes from the September 12, 2022 meeting.

### TREASURER'S REPORT

On a motion by Mr. Spandler, seconded by Ms. Morgan, the Commission approved 6-0 to transfer to TCRPC the Subdivision and Sewage Module review fees in the amount of \$2,316.06 for September, 2022. The Treasurer's Report in the form of Financial Statements for the month ending September 30, 2022 were accepted for filing and audit.

### REPORTS

- a. Report of Officers: No reports.
- b. Communications & Staff Reports: No Reports
- c. Program Progress Report: September, 2022 (attached)

Mr. Duke presented information regarding the recent transportation related projects being undertaken by Tri County Regional Planning Commission and Harrisburg Area Transportation Study (HATS). This included the continued facilitation of the Regional Transportation Plan Implementation Grant Program including the official project selection occurring at September HATS meeting. He also reported on the continued facilitation and coordination on the regional bike share program: SusqueCycle. The soft launch for the program is with six stations located throughout Harrisburg and 13 additional stations planned for the spring 2023.

Mr. Duke reported on the continued updates being made to the Planning Toolkit. The latest improvement included the updated sidewalk/crosswalk section of the model Subdivision and Land Development Ordinance.

Mr. Duke updated the Commission on the federally mandated county-wide stormwater planning Countywide Action Plan effort and the initiation of the Water Resource Enhancement Program. Staff is continuing to recruit municipalities to join the program in order to establish program goals, services and future projects.

- d. Committees: No current items.

## NEW BUSINESS

- a. Subdivision/Land Development Matters

1. Review/Comments

On a motion by Mr. Spandler, seconded by Ms. Morgan, the Commission voted 6-0 to ratify staff review of the eight (8) applications.

2. Approvals

- a. Millersburg Borough – Millersburg School District Pre-K Additions & Renovations – Subdivision and Land Development Application

Mr. Duke gave a summary of the approval process and Dauphin County's role, as Millersburg Borough has deferred Subdivision and Land Development approval to the Dauphin County Planning Commission through the Dauphin County Subdivision and Land Development Ordinance. As in the past with developments fitting this review procedure, the Dauphin County Planning Commission has asked for and considered the Borough's concerns in consideration of the application. Millersburg Borough has received a copy of the plans and will be discussing and reviewing them over the next month.

Mr. Duke indicated there is a portion of the project located in Upper Paxton Township. The Township is yet to determine if they wish to review and make a decision under their or defer to Millersburg/Dauphin County for that portion of the development which occurs in the Township.

Mr. Duke said the first step in considering the plan as per the PA Municipalities Planning Code is to determine if the plans are complete and to initiate the review. Mr. Duke said he has reviewed the submitted information and believes there is an acceptable amount of information to consider the application a complete one. The only remaining information is some traffic count data. The applicant indicated the information is being collected and will be provided in a few weeks (at the latest).

On a motion by Mr. Kerschner, seconded by Mr. Spandler, the Commission voted 6-0 to accept the plans for review.

b. Sewer Modules

1. Susquehanna Township – Chick-Fil-A Union Deposit Road
2. Washington Township – CNH Properties /Smucker Subdivision

On a motion by Mr. Spandler, seconded by Ms. Gaiski, the Commission voted 6-0 to ratify staff comments on each of the Sewer Modules.

ADDITIONAL ITEMS

a. 2023 Meeting Schedule – Revision to Previously Approved Schedule

Mr. Duke noted that there may be a conflict with the previously approved April meeting date. The April meeting was approved for April 3. This date conflicts with the American Planning Association meeting scheduled to be held in Philadelphia. He recommend to avoid the conflict the meeting be moved to the second Monday, April 10<sup>th</sup>.

On a motion by Mr. Kerschner, seconded by Mr. Spandler, the Commission voted 6-0 to amend the April meeting date from April 3, 2023 to April 10, 2023.

The revised 2023 meeting schedule: January 9, February 6, March 6, April 10, May 1, June 5, July 10, August 7, September 11, October 2, November 6, and December 4.

There were no additional items.

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:44 p.m. The next meeting of the Commission is scheduled for **4:00 p.m. on Monday, November 7, 2022.**

The meeting will be in the Dauphin County Veteran’s Memorial Office Building’s Second Floor for those wishing to meet in person. The meeting will be also available to the public and Commission members via Zoom.

Respectfully submitted,

*Josh First*

Josh First  
Secretary