

**PERRY COUNTY PLANNING COMMISSION**

**Minutes of the Meeting**

**May 18, 2022**

The regular monthly meeting of the Perry County Planning Commission was held on Wednesday, May 18, 2022, in the Perry County Commissioners’ Hearing Room of the Veteran’s Memorial Building, New Bloomfield, PA, and via Zoom telecommunication software, with members participating in compliance with the provisions authorized under PA Act 15 of 2020. Chairman Turner called the meeting to order at 7:00 PM.

**1. ROLL CALL**

Members present were Chairman Jim Turner, Robert Shaffer, and Dave Rice with Dana Cotton, and Tom Graupensperger participating virtually through the Zoom meeting arrangements. Jason Finnerty was in attendance representing the staff. Communications Coordinator Larry Portzline was also present remotely, representing staff and handling the logistics of the virtual meeting participation.

**2. MINUTES**

Chairman Turner asked the members if they had read through the April 20, 2022, monthly meeting minutes and if they had any edits they would like to offer. None of the members offered any revisions.

Mrs. Cotton motioned to approve the minutes without edit. Mr. Shaffer seconded the motion, and the motion passed unanimously.

**3. GOOD AND WELFARE**

Mr. Charles Axton and Mr. Leonard Wise were present for the Blain Building Supply, LLC. Subdivision and Land Development plans.

**4. COMMUNICATIONS AND PAYMENTS OF EXPENSE**

**A. Communications**

Chairman Turner asked the PCPC members if there was anything from the monthly communications list needing to be discussed, or if staff had any items to bring to the PCPC’s attention. None of the members requested any additional information from the list of monthly communications.

**B. Payment of Expenses**

Mr. Rice made a motion to approve the following expenses. Mr. Graupensperger seconded and the motion passed unanimously.

Transfer amount.....\$340.00

## **5. REPORTS**

### A. Treasurer's Report

Mr. Graupensperger motioned to accept the Treasurer's Report in the form of financial statements for the period of January 1, 2022, through May 31, 2022, for filing subject to audit. Mr. Shaffer seconded the motion and the motion passed unanimously.

### B. Staff Report

#### 1) Local Planning Assistance (LPA) Report

During the month staff met with the Oliver and Buffalo Township, Bloomfield, and Newport Borough Planning Commissions on the PICTURE PERRY project. Mr. Finnerty explained the last Buffalo Township Planning Commission meeting information did not appear on the printed report. He would see that the file copy would provide the meeting information.

A copy of the revised LPA Report is attached to the file copy of the minutes.

#### 2) Program Progress Report

Covering transportation, Mr. Finnerty mentioned the Executive Director Steve Deck and Transportation Planning Coordinator Andrew Bomberger met with Perry County Commissioners to discuss the local bridge improvement program. Also, the staff has continued development of 2023 Transportation Improvement Program (TIP) outreach meetings and materials. It was mentioned there will be a Thursday Zoom meeting for anyone interested in hearing more about the TIP.

Covering regional efforts, the office received its Anderson Existing Land Use data layer of information from Harrisburg University. The TCRPC staff is working on some minor clean-up of the data before finalizing.

There was mention of an article in the Burg titled Wheel Be Back: Bike-sharing program to return to Harrisburg this summer, under new leadership.

The planning toolkit was released Tuesday and there is continued fine-tuning of the Draft Model SALDO and Zoning Ordinance. In Perry County Oliver Township is using the toolkit to update the Township's S&LDO.

A copy of the Program Progress report is attached to the file copy of the minutes.

## **6. UNFINISHED BUSINESS**

### A. Perry County Comprehensive Plan (PICTURE PERRY)

The website continues to be updated, plans are being finalized chapters are being worked on for the basic studies component, and projects continue to be received. The PICTURE PERRY schedule for the remainder of the year was shared. It was also

mentioned the municipalities will be contacted once again about being a partner in this unified planning effort. It was indicated the County Commissioners have been discussing limiting access to the county's contracted grants writer to PICTURE PERRY partnering municipalities.

B. County Hazard Mitigation Plan Implementation

There was nothing new to report with the County Hazard Mitigation Plan implementation for the month.

C. Perry County Countywide Action Plan (CAP)

Chairman Turner asked if there was anything to mention with the Countywide Action Plan (CAP). Mr. Finnerty indicated staff reported last month on the Perry County Conservation District's purchase of a no-till drill. He indicated the concept of an integrated water resources management plan was ruled ineligible for CAP funding at this time.

**7. NEW BUSINESS**

A. Subdivision and Land Development Matters

1). Approval Consideration

a). File #22-008 Blain Building Supply, LLC. (Subdivision)

Mr. Axtman provided an update on the revisions to the plan. Mr. Finnerty then went through items from the initial review report highlighting those items still needing to be considered. It was pointed out neither Blain Borough Council nor the Jackson Township Board of Supervisors had provided comments on either plan. Mr. Finnerty contacted both municipalities to formalize the request for their 30-day review which was thought to have been requested by the applicant or his agent with the submission of both applications.

Action to table the subdivision was taken with the land development plan in item 7.A.1.b).

b). File #22-009 Blain Building Supply, LLC. (Land Development)

Mr. Axtman mentioned he had been discussing the latest set of land development plan revisions with Perry County's consultant engineer (Pennoni). He indicated the second set of review comments had been addressed and the list was now down to six comments.

Chairman Turner asked how much time was left with the review period on both plans. Mr. Finnerty indicated with the 90-day time extension granted, the plans can remain active into August.

Mr. Axtman indicated all the remaining concerns should be addressed by the

PCPC's June meeting.

An omnibus motion was made by Mr. Shaffer to table both plans for the month to address the county engineer's review comments of the land development plan and to accept the addition of 90-days to the review period. The motion was seconded by Mrs. Cotton and passed unanimously with Mr. Rice abstaining.

2). Review and Report

Chairman Turner asked the Commission members if there were any questions regarding the monthly review and report table.

Mr. Shaffer motioned to ratify staff reviews of all plans listed in the monthly review report table. The motion was seconded by Mr. Graupensperger and passed unanimously.

A copy of the Review and Report Table is attached to the file copy of these minutes.

3). Tuscarora Township Subdivision and Land Development Ordinance Changes

Chairman Turner asked the Commission members if there were any questions regarding the monthly review and report table.

B. Other Matters

1) Lansdale Street, Marysville Borough (Proposed change from two-directional travel to one way)

Chairman Turner asked about the proposed changes to Lansdale Street in Marysville Borough. Mr. Finnerty explained the two-direction street is quite narrow and with on-street parking there is really only enough room for one vehicle in the first block west of US Route 11/15. Mr. Graupensperger asked if the Borough had conducted a traffic study of the roadway. Mr. Finnerty indicated the initial email message received by the office suggested a study had been conducted for the future one-way arrangement.

A motion was made by Mr. Rice to authorize the chairman to sign the prepared letter providing some additional points of contact which may be benefitted from the notification. The motion was seconded by Mr. Graupensperger and passed unanimously.

2) General Consistency Review - The Pennsylvania State University - National Science Foundation Grant Application for Novel shared transportation services to improve rural-urban commutes

An omnibus motion was made by Mrs. Cotton to authorize the Chairman to sign the prepared intergovernmental and environmental reviews for the month. The motion was seconded by Mr. Shaffer and passed unanimously.

- 3) Intergovernmental General Consistency Review – Loysville Village Municipal Authority upgrades to the Wastewater Treatment Plant, Sewer Interceptor, and Sewer Collection System – USDA Financial Assistance (Tyrone Township)

Action on this item was handled with 7.B.2).

- 4) Intergovernmental General Consistency Review – Liverpool Area Recreation Association (Swimming Pool Improvements) PA DCED Greenways, Trails, and Recreation Program Grant (Liverpool Borough)

Action on this item was handled with 7.B.2).

- 5) Intergovernmental General Consistency Review – Perry County Trails Plan – PA DCED Greenways, Trails, and Recreation Program Grant (Perry County Economic Development)

Action on this item was handled with 7.B.2).

## **8. ADJOURNMENT**

Prior to adjourning the meeting, the PCPC members discussed Mr. Michael Hartley's interest in serving on the PCPC. Mr. Finnerty stated he had received an email message from Mr. Hartley indicating that he and his employer discussed his serving the county in this capacity. It was the consensus among the members to offer Mr. Hartley's name to the Perry County Board of Commissioners for appointment consideration.

Mr. Shaffer asked if Mr. Finnerty had an opportunity to find out what the Duncannon Fire Company had to say about the Emergency Operations Plan for the Co-Gen Plant in the former Business Campus. Mr. Finnerty indicated he emailed the current Perry County Innovation Park owner Mr. Bill Roberts to ask the question following the April PCPC meeting. Mr. Finnerty stated he received an email from Mr. Roberts indicating the Duncannon Fire Chief did not have time to read the plan.

Chairman Turner adjourned the meeting at 8:15 PM. The next meeting of the Perry County Planning Commission is scheduled for Wednesday, June 15, 2022, at 7:00 PM. The meeting will be held in the Commissioner's Hearing Room of the Perry County Veteran's Memorial Building and via Zoom teleconferencing software.

Respectfully submitted,



Robert E. Shaffer, Sr.  
Secretary