

TRI-COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE COMMITTEE

Minutes of the Meeting

September 27, 2007

The regular meeting of the Tri-County Regional Planning Commission Executive Committee was held September 27, 2007 in the Second Floor Conference Room of the Dauphin County Administration Building; Harrisburg, Dauphin County, PA. Chairman Lenker called the meeting to order at 2:30 p.m. by welcoming all members.

ROLL CALL

Members present were: Commissioner Eichelberger, Mr. Forrey, Commissioner Kennedy, Mr. Lenker, Mr. Memmi, and Mr. Turner. Messrs. Szymborski and Reardon of the staff were present.

MINUTES

On a motion by Mr. Turner, seconded by Mr. Forrey, the minutes of the August 23, 2007 meeting were approved as distributed.

FINANCIAL STATEMENT

Mr. Szymborski reviewed the Financial Statement for the period January 1, 2007 through August 31, 2007. The Financial Statement was accepted for filing and audit on a motion by Mr. Forrey, seconded by Commissioner Eichelberger. A copy of the Financial Statement is attached to the file copy of these minutes.

COMMUNICATIONS AND BILLS

Mr. Szymborski reviewed the payment of expenses for the month of August 2007. On a motion by Mr. Memmi, seconded by Commissioner Eichelberger, the expenses for August were approved for payment. A copy is attached to the file copy of these minutes. The September month-to-date expenses were reviewed for information purposes.

TRI-COUNTY REGIONAL PLANNING COMMISSION MEMBERSHIP

Mr. Szymborski indicated the two-year term for the current membership expires in December. He explained the nomination process for both Planned Development Section representatives and County Planning Commission representatives. Nomination forms will go out in October. The Executive Committee membership for the next two-year term will rotate with Cumberland County holding the Chairman and Secretary positions and Dauphin and Perry Counties holding the Treasurer and Vice-Chairman positions, respectively. In addition it was noted the 2008 Annual Dinner will be held in Perry County. Suggestions for location should be forwarded to staff.

STAFF

Jennifer Nolan Straub has indicated it is her intent to leave the Commission staff upon the birth of her baby. The Cumberland County Commissioners have decided to fill the staff position with a Cumberland County employee. Jeff Kelly will remain in the Cumberland County office as a Tri-County employee.

Brian Dickson has taken employment in DeKalb, Ill. as the lead transportation planner. Applications to fill the vacant transportation planning position will be scheduled for the week of October 8th.

LEASE RENEWAL

Mr. Szymborski indicated he had not received any negative comments regarding the lease proposal with the Dauphin County Industrial Development Authority. On a motion by Mr. Forrey, seconded by Commissioner Kennedy, the Commission concurred with the proposal and authorized it to be forwarded to the Authority for its consideration. It should be noted Mr. Memmi abstained from this action.

2008 BUDGET

Mr. Reardon presented the draft 2008 budget to the Commission. He explained the staff was able to secure approximately \$73,000 in non-match funding for the upcoming year. This allowed the Regional and Dauphin and Perry County programs to remain at the 2007 levels. Due to staff reduction, the Cumberland County request is being reduced by about \$51,000. In summary with the new funding, each County's contribution to the Commission's budget will be reduced from last year's request. On a motion by Mr. Forrey, seconded by Mr. Turner, the commission staff was authorized to forward the proposed budget to the respective County Commissioners for their consideration in county budget preparations for 2008.

INTERGOVERNMENTAL REVIEW

Mr. Reardon presented information on the PennVEST construction phase of the New Buffalo Borough Sewer Project. On a motion by Mr. Turner, seconded by Commissioner Kennedy, the Commission supported a letter response to the application.

ADJOURNMENT

There being no further business, on a motion by Mr. Turner, seconded by Mr. Forrey, the meeting was adjourned the meeting at 3:30 p.m.

The next meeting of the Full Commission is scheduled for **Thursday, October 25, 2007 at 3:30 p.m.**

The next meeting of the Executive Committee is scheduled for **Thursday, November 17, 2007 at 1:00 p.m.**

Respectfully submitted,

Paul D. Clark

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Secretary