

TRI-COUNTY REGIONAL PLANNING COMMISSION  
EXECUTIVE COMMITTEE

Minutes of the Meeting

May 25, 2006

The regular meeting of the Tri-County Regional Planning Commission Executive Committee was held May 25, 2006 in the Second Floor Conference Room of the Dauphin County Administration Building, Dauphin County, PA. Chairman Lenker called the meeting to order at 1:00 p.m. by welcoming all members.

ROLL CALL

Members present were: Mr. Lenker, Commissioner Eichelberger, Mr. Forrey, Commissioner Kennedy, and Mr. Memmi. Messrs. Szyborski and Reardon of the staff were present. Christopher Tomlinson, the Commission's pension broker was also in attendance.

MINUTES

On a motion by Mr. Forrey, seconded by Commissioner Kennedy, the minutes of the March 23, 2006 were meeting approved as distributed.

FINANCIAL STATEMENT

Mr. Szyborski reviewed the Financial Statement for the period January 1, 2006 through April 30, 2006. The Financial Statement was accepted for filing and audit on a motion by Commissioner Kennedy, seconded by Mr. Memmi. A copy of the Financial Statement is attached to the file copy of these minutes.

COMMUNICATIONS AND BILLS

Mr. Szyborski reported Cliff Sloppy; a ten-year member of the Commission had recently passed away.

The Planning Directors' affiliate workgroup of the County Commissioners Association of PA has asked Mr. Szyborski to participate on a committee to examine the impacts of the Chesapeake Bay strategies. The Commission concurred this would be a good opportunity to network with other agencies affected by the Bay Program.

Mr. Szyborski reviewed the payment of expenses for the month of April 2005. On a motion by Mr. Forrey, seconded by Mr. Memmi, the expenses for April were approved for payment. A copy is attached to the file copy of these minutes.

## PENSION PLAN

Mr. Tomlinson reviewed information on the pension portfolio reallocation survey. After discussion of the current allocation and its return, the Commission on a motion by Mr. Memmi, seconded by Commissioner Eichelberger, the decision was made to move up to 10 percent of the assets from cash to domestic equity (5%) and international equity (5%). Mr. Tomlinson will prepare three scenarios showing a range of investment within these percentages. The Commission will select a scenario at its June meeting. This will keep the portfolio on the conservative side of investments, while still placing it in a position to achieve greater returns.

In addition, Mr. Reardon was asked to prepare an analysis of the funding of the pension from an eligible staff standpoint versus a percent of the budget standpoint.

## PLANNING PROGRAM PROGRESS REPORT

Mr. Szymborski reported the staff assignments for the LPA program have been made for the year. The Commission received contracts from 30/33 municipalities in Cumberland County, 28/40 in Dauphin County, and 4/30 in Perry County.

Mr. Szymborski reported the Commission had received a notice of approval, which has been signed and returned, regarding the LUPTAP funding for the completion of the Dauphin and Perry Counties Comprehensive Plans. The contract should be received in the near future. In addition, verbal approval on the funding of the model ordinance guides was received with written approval expected next week. A staff structured task force will be developed to assist with preparing the ordinance. A press event is being planned with DCED to kickoff the project.

The public review period for the TIP has been delayed due to the air quality analysis not being completed in Lebanon County. LEBCO is working with PennDOT to complete this action. HATS must coordinate AQ requirements with LEBCO since we share the same airshed. The staff hopes to begin the public review process in early June. If this does not happen it may delay the submission of the TIP to the State Transportation Committee.

## STAFF

Matt Jones has been hired by the Commission and his staff assignments have been made. His primary work effort will be focused on assisting in the Dauphin and Perry Counties Planning Programs.

## 2005 ANNUAL REPORT

Mr. Memmi discussed a language change in the Commission policy statement. It was suggested a change be prepared by Mr. Memmi and staff and emailed to the Commission Executive Committee for concurrence. Any other comments should be sent

to Janine Park by June 1. On a motion by Commissioner Eichelberger, seconded by Mr. Forrey, the Annual Report was approved for distribution contingent any minor corrections being made.

### ADJOURNMENT

There being no further business, Chairman Lenker declared the meeting adjourned at 2:01 p.m.

The next meeting of the Executive Committee is scheduled for **Thursday, June 22, 2006 at 1:00 p.m.**

The next meeting of the Full Commission is scheduled for **Thursday, July 27, 2006 at 3:00 p.m.**

Respectfully submitted,

*Paul D. Clark*

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Secretary