

TRI-COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE COMMITTEE

Minutes of the Meeting

December 20, 2007

The regular meeting of the Tri-County Regional Planning Commission Executive Committee was held December 20, 2007 in the Second Floor Conference Room of the Dauphin County Veteran's Building; Harrisburg, Dauphin County, PA. Chairman Lenker called the meeting to order at 3:30 p.m. by welcoming all members.

ROLL CALL

Members present were: Commissioner Eichelberger, Mr. Forrey, Mr. Lenker, and Mr. Turner. Messrs. Szymborski and Reardon of the staff were present.

MINUTES

On a motion by Mr. Forrey, seconded by Mr. Turner, the minutes of the November 15, 2007 meeting were approved as distributed.

FINANCIAL STATEMENT

Mr. Szymborski reviewed the Financial Statement for the period January 1, 2007 through November 30, 2007. The Financial Statement was accepted for filing and audit on a motion by Mr. Turner, seconded by Commissioner Eichelberger. A copy of the Financial Statement is attached to the file copy of these minutes.

COMMUNICATIONS AND BILLS

Mr. Szymborski reviewed the payment of expenses for the month of November 2007. On a motion by Mr. Forrey, seconded by Mr. Turner, the expenses for November were approved for payment. A copy is attached to the file copy of these minutes. The December month-to-date expenses were reviewed for information purposes.

TRI-COUNTY REGIONAL PLANNING COMMISSION MEMBERSHIP

Mr. Szymborski indicated the two-year term for the current membership expires in December. The Executive Committee membership for the next two-year term will rotate with Cumberland County holding the Chairman and Secretary positions and Dauphin and Perry Counties holding the Treasurer and Vice-Chairman positions, respectively. Perry County Planning Commission has nominated Mr. Turner for the position of Vice-Chairman. Dauphin and Cumberland County's Planning Commissions will make their nomination at their January meetings. Formal approval of the slate of officers will occur at the Annual Dinner meeting of the Tri-County Regional Planning Commission in January. The Plan Development Section Representative nomination process is on-going until the end of January. At that time nominations will be forwarded to the respective County Commissioners for their appointments.

2008 ANNUAL DINNER

Mr. Szymborski recommended the annual dinner be held at the VFW in Marysville. The annual rotation has the meeting in Perry County this year. It was the consensus of the Commission to follow the recommendation for the dinner meeting.

MOU- Cumberland County Planning Commission

Mr. Szymborski described the on-going efforts of the Regional Action Plan and the direction coming from the region's planning directors. He and Mr. Stoner are working in tandem to assure coordination of this project.

Discussions with Cumberland County include a request for additional GIS assistance provided by TCRPC to the Cumberland County Planning Department.

Local Planning Assistance assignments for the TCRPC staff have been reduced by the addition of Cumberland County staff. A reorganization of staff assignments for 2008 will occur.

TCRPC is preparing for an update of the Regional Growth Management Plan and will be coordinating with CCPD to provide the data needed to support the County's Comprehensive Plan.

On a motion by Commissioner Eichelberger, seconded by Mr. Turner, the Commission approved the updated Memorandum of Understanding with Cumberland County Planning Commission.

2008 STAFF SALARIES

At this point in the meeting, Messrs. Szymborski and Reardon were asked to leave the room after presenting the salary recommendation for the staff. After its discussion, on a motion by Mr. Forrey, seconded by Commissioner Eichelberger, the salaries for 2008 were established.

OTHER

Mr. Lenker indicated the Home Builders Association has supported model residential guidelines as developed by Penn State to achieve common standards. Mr. Szymborski indicated the model S&LD ordinance project used some of the standards from this report and incorporated the report by reference. The Ordinance has been developed using a broad-based approach to present options to the municipalities and general public. The Commission will act on the Model Ordinance later this year. Mr. Lenker suggested a presentation by Alex Durand, of Penn State, to the Full Commission might be of interest. Mr. Turner concurred the Commission membership would welcome the presentations at the meetings.

ADJOURNMENT

There being no further business, on a motion by Mr. Turner, seconded by Commissioner Eichelberger, the meeting was adjourned the meeting at 1:56 p.m.

The next meeting of the Executive Committee is scheduled for **Thursday, February 28, 2008 at 1:00 p.m.**

The next meeting of the Full Commission is scheduled for **Thursday, January 24, 2008 at 6:00 p.m.**

Respectfully submitted,

Paul D. Clark

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Secretary