

PERRY COUNTY PLANNING COMMISSION

Minutes of the Meeting

November 19, 2008

The regular monthly meeting of the Perry County Planning Commission was held on Wednesday, November 19, 2008 in the Perry County Veteran's Memorial Building, New Bloomfield, PA. Chairman Turner called the meeting to order at 6:40 PM.

The first hour of the meeting was devoted to the Perry County Subdivision and Land Development Ordinance update. A copy of the meeting agenda and summary of discussion items is attached to the file copy of these minutes.

1. ROLL CALL

Members present were Chairman Jim Turner, Wendy Brunner, Dave Rice, Dave Holcombe, and Logan Bower. Stephen Naylor was in attendance as the County Commissioner liaison. Tom Palm was a visitor to be heard. Jim Szymborski and Jason Finnerty of the staff were present.

2. MINUTES

Ms. Brunner motioned to approve the minutes of the October 15, 2008 as drafted. Mr. Rice seconded the motion, and the motion was unanimously approved.

3. GOOD AND WELFARE

Mr. Palm was in attendance for the portion of the agenda devoted to the Perry County Subdivision and Land Development update.

4. COMMUNICATIONS AND PAYMENTS OF EXPENSE

A. Communications

Chairman Turner asked staff and the Commission members if there were any communications needing to be brought to the Commission's attention. None of the Commission members requested any additional information on the communications list attached to the official copy of these minutes.

Staff highlighted two letters from the in-coming communications. The first was item 4; the Perry County Commissioners approval letter from FEMA regarding the Hazard Mitigation Plan. The second letter was item 9; the Perry County Commissioners approval letter for the LUPTAP grant application staff submitted to cover a portion of the expenses associated with a future Greenways, Parks, Recreation, and Open Space Study.

B. Payment of Expenses

Mr. Bower motioned to approve the following expenses. Mr. Mohler seconded the motion. The motion passed unanimously.

To the TCRPC for monthly collected fees:

5. REPORTS

A. Treasurer's Report

Mr. Mohler motioned to accept the Treasurer's Report in the form of a financial statement for the period of January 1, 2008 through October 31, 2008 for filing subject to audit. Mr. Holcombe seconded the motion. The motion passed unanimously.

B. Staff Report

Mr. Szymborski indicated there was nothing new to report on staff.

Near the end of the meeting, Mr. Finnerty reported staff has been working to develop and Request for Qualifications and a Request for Proposals for the Greenways, Parks, Recreation, and Open Space Plan.

Mr. Finnerty advised the Commission the terms of three members would expire at the end of the year. Staff asked Mr. Mohler, Mr. Holcombe, and Chairman Turner each if they would like to remain Commission members. In response to the question, Mr. Mohler and Mr. Holcombe each indicated they would like to step down from their positions as Commission members. Chairman Turner stated he would like to be retained.

Some general work on the PCPC Annual Report has been initiated.

Lastly staff met with the Perry County Conservation District staff regarding the possibility of holding a workshop focused on agriculturally focused zoning. In addition, Staff intends to coordinate a meeting in the TCRPC office to further discuss possible arrangements for such a workshop on the subject. There was also discussion of jointly coordinating annual outreach to municipalities.

6. UNFINISHED BUSINESS

A. Progress: Regional Transportation Project, 2007-2008

Mr. Szymborski stated on Monday November 17, 2008 there was a transit round table meeting functioning as part of the process of the regional transportation update. He mentioned in Perry County there have been amendments submitted to move monies from structurally deficient bridges to SR 11/15 without much success to date.

Staff mentioned the Lemoyne connector has reemerged as a problem between transit (CAT) and rail freight (Norfolk-Southern).

B. Local Planning Assistance (LPA) Report

The Chairman asked the Commission members if they had any questions regarding the LPA Report. None of the Commission members requested any additional information from staff on the LPA Report.

A copy of the LPA Report is attached to the file copy of these minutes.

C. Multi-Hazard Mitigation Plan

Staff stated Perry County has received its approval letter from FEMA on the Hazard Mitigation Plan. Approximately ten municipal resolutions have been received and the Delta Development Group will be forwarding copies to PEMA as requested.

Staff indicated there are still approximately seven municipalities that have not submitted resolutions to the county.

E. Regional Action Plan for Land Use, Transportation, and Economic Development

Mr. Szymborski stated the Consultant Team for the South Central Regional Action Plan will be attending the CCAP conference in Hershey. At the Conference the consultant will highlight progress on the plan before representatives of the eight-county region and others.

There was no additional information to report on the Valley Vision 2020 plan being prepared by SEDA COG.

F. Revisions to the Perry County Subdivision and Land Development Ordinance

This agenda item was placed at the front end of the agenda and a separate record of discussion is attached to the file copy of these minutes.

7. NEW BUSINESS

A. Subdivision and Land Development Matters

1). Ordinance Amendment-

a). Centre Township – Section 602.16.7 (Joint-use Driveways)

Staff read the proposed ordinance amendment to the Centre Township Subdivision and Land Development Ordinance. Staff indicated a letter was prepared for the Commission to consider

Mr. Rice motioned to authorize the Chairman to sign the letter as drafted by staff in support of the proposed amendment. Ms Brunner seconded the motion. The motion passed unanimously.

2). Review and Report – Attached Summary Table

Mr. Turner asked the Commission members if there were any Plans on the monthly Review and Report Table the members would like to view. None of the Commission members requested to see any on the plans for monthly Review and Report.

Mr. Rice motioned to ratify staff reviews of all subdivision and land development plans appearing on this month's Review and Report Table. Mr. Bower seconded the motion and the motion passed unanimously. A copy of the Review and Report

Table is attached to the file copy of these minutes.

B. Sewage Matters

1). Sewage Facilities Planning Modules

Two sewage facilities planning modules were considered by the Commission. They were:

- a). File #08-08 Operating Engineers Joint Apprenticeship Training Fund of Philadelphia, Eastern Pennsylvania and the State of Delaware/Buffalo Township
- b). File #08-09 Nancy L. Schannauer/Centre Township

Staff indicated both sewage facilities planning modules were previously reviewed by staff and would need to be considered by the Commission for ratification of staff's review.

Ms. Brunner asked staff to see the Operating Engineers Joint Apprenticeship Training Fund plan.

Mr. Holcombe motioned to ratify staff's review of both sewage facilities planning modules as presented. The motion was seconded by Ms. Brunner and passed unanimously.

8. ADJOURNMENT

Mr. Holcombe motioned to adjourn the meeting at 8:20 PM. Mr. Bower seconded and the motion passed unanimously. The next meeting of the Perry County Planning Commission is scheduled for Wednesday, December 17, 2008 at 6:30 p.m. The meeting will be held in the Commissioner's Hearing Room of the Perry County Veteran's Memorial Building.

Respectfully submitted,

Robert E. Shaffer, Sr.

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Secretary