

**H A T S**  
**Technical Committee Meeting**  
Capital Area Transit  
CAT Board Room, 2<sup>nd</sup> Floor  
Meeting # 238  
August 11, 2006  
9:00 AM

Chairman Szymborski welcomed everyone to the August HATS Technical Committee Meeting. Members and guests present are noted on the attached attendance sheet.

**1. Meeting Minutes**

Mr. Szymborski asked if anyone had any comments about the June Technical Committee minutes.

*a. Technical Committee – June 9, 2006*

- #238-01: Mr. Turner motioned to approve the June Minutes, Mr. Blair seconded. The motion was unanimously approved.

*b. Coordinating Committee – July 14, 2006*

1. Mr. Szymborski noted the July Coordinating Committee minutes had been included for informational purposes only.

**2. FFY 2005-2008 TIP**

**a. Amendments**

*(see “HATS MPO FFY 2005 – 2008 TIP Modifications from 6/9/06 to 8/11/06 Amendments – Highway” for details)*

- Mr. Panko informed the Committee Phase 3 of the Derry Township bike/pedestrian trail project will be completed by a contractor as a part of a municipal agreement and the township would like to shift the funds from this project to the Derry Township Phase 2 bike/pedestrian trail project. Phase 2 needs more funds to be completed. No additional HATS funds will be requested as a result of the changes.
- Mr. Millard noted Coordination Committee took action at its July 14<sup>th</sup> meeting and this is for information purposes only. He added that if the Coordinating Committee had not taken action at its last meeting, a phone ballot would have been conducted. The quick action was necessary to allow the project to be obligated in the 2005 TIP and not carry over to the 2007 TIP, when it would have needed to draw from the more limited allocation of Transportation Enhancements funding.
- Mr. Adams said there were some issues with right-of-way clearance that needed to be resolved before the project could be obligated.

**b. Administrative Actions**

*(see “HATS MPO FFY 2005 – 2008 TIP Modifications from 6/9/06 to 8/11/06 Administrative Actions – Highway”, for details)*

- Mr. Panko provided an overview of Administrative Actions for informational purposes only.
  - Cameron/Paxton Street intersection project – additional CMAQ funds obligated for cost increases.
  - Roth Road Bridge project – increase in construction cost due to low bid, funds from HATS bridge reserve added to adjust cost estimate.
  - Funds from highway reserve being moved to do reflective pavement marking projects in Dauphin and Cumberland counties.
  - 3<sup>rd</sup>, 7<sup>th</sup> and 21<sup>st</sup> Street project – additional funds needed to match low bid and cost estimate, funds from Southern Gateway project, HATS STU reserve and HATS Hwy. reserve moved to

- the project.
- CAT Vehicle overhaul program moved from Highway TIP to Transit TIP
- Linglestown Road Bridges project – combined resurfacing and bridge improvements projects, total funds moved for the project was more than \$2 million, did not have enough time for a phone ballot due to federal obligation deadline and hence was treated as administrative action, was done in the best interest of HATS.
  - Mr. Turner said as long as HATS staff was informed and there is communication between PennDOT and HATS staff it is OK.
  - Mr. Memmi asked if the Chairman of the Coordinating Committee was informed.
  - Mr. Szymborski mentioned the Chairman is always informed about all the issues, but regarding this matter not exactly sure if he was briefed.
  - Mr. Helm asked if this issue is unique due to the end of fiscal year.
  - Mr. Adams answered yes and also due to the end of the 05 TIP
  - #238-02: Mr. Turner motioned to ratify the actions of the Department, Mr. Blair seconded. The motion was unanimously approved.
  - Mr. Turner added only in extenuating circumstances should this procedure be used.
  - This discussion may lead to a change in administrative policy for projects impacted by FFY 4<sup>th</sup> Quarter and/or obligation limits.
- Landisburg – Drumgold project – low bid was \$498,000 less than programmed funds, extra funds put into HATS FFY 2006 Hwy. reserve.

(see “HATS MPO FFY 2005 – 2008 TIP Modifications from 6/9/06 to 8/11/06 Administrative Actions – Transit”, for details)

- CAT vehicle overhaul program – moved from highway TIP to Transit TIP.
- Mr. Stoner asked what would be the impact on future projects due to cost increases for construction materials.
- Mr. Adams responded diesel and asphalt cost increases are covered by federal funds (80%) and county maintenance funds (20%).
- The Committee discussed the need to try to plan ahead for possible cost increases due to external factors such as the cost of diesel and asphalt. Mr. Adams stated the MPMS and engineering program costs needed to match one another and the District was required to make estimates based on current unit costs.
- #238-03: Mr. Stoner motioned to ratify the administrative actions, Mr. Memmi seconded. The motion was unanimously approved.

#### c. Transportation Enhancements

- Mr. Millard informed that Dauphin County Parks and Recreation sent a letter to HATS requesting it deprogram the Lykens Valley Rail Trail project from the TIP due to issues with right-of-way and increased costs.
- #238-04: Mr. Adams motioned to deprogram the project from the TIP, Mr. Turner seconded. The motion was unanimously approved.

#### d. Burd Street Bridge Project

- Mr. Cameron of Pennoni Associates gave a brief update on the Burd Street Bridge Project.
  - The bridge is closed to vehicular traffic and will be replaced with a new single span steel plate girder bridge.
  - The final right-of-way plans were approved by Royaltown Borough and property appraisals are underway.
  - Waiting final approval from Amtrak for railroad electrification plan.
  - Final bridge plan approved by PennDOT.
  - The funding breakdown is as follows:

- Final Design: \$420,000
- Utilities: \$25,000
- Right-of-Way: \$125,000
- Construction: \$3,300,000
- Mr. Szymborski noted Congressman Holden sent a letter to HATS requesting financial assistance for right-of-way and utility relocation expenses.
- Mr. Szymborski noted earmark money cannot be used as a local match.
- Mr. Memmi asked if the Borough knew they have to come up with the money upfront and would later get reimbursed, he also added if the Borough doesn't have 5% for the local match how would they pay for the construction.
- Mr. Turner suggested PennDOT should sit with the Borough and Consultant and explain how the process works.
- Mr. Adams agreed and asked the consultant to arrange for a meeting to work with the Borough. Mr. Cameron agreed to contact the appropriate parties.

*e. FFY '06 3<sup>rd</sup> Quarter Progress Report*

- Mr. Panko informed the Committee 57% of the base allocation for the fiscal year has been spent, of the total funds 53% of the allocation has been spent.
- Mr. Link asked why HATS spent lower than statewide average.
- Mr. Adams noted many projects are ready to move and all the available funds would be obligated in the 4<sup>th</sup> quarter.
- Mr. Reardon asked if the summary table could be sorted by total project obligated funds.
- Mr. Adams noted beginning in FFY 2007 interstate maintenance projects would be identified separately.

### **3. RTP Update – Status Report**

*(see “2007 Regional Transportation Plan – 2007 Update”, for details)*

Mr. Reardon noted a compilation of the meeting notes were distributed along with the meeting packets and highlighted major issues from the last RTP update meeting.

- As expected, the cost of projects exceeds the expected funding.
- The Interstate system is critical and is considered a national asset. Due to the small amount of dollars available to the local area, funding should come from other sources. The RTP task force feels the area can get more accomplished by focusing its limited dollars on the regional network. Interstate projects would still be shown on the RTP as a ‘need’ and note its funding will have to come from a source which has not yet been identified. Several other sources were discussed at the RTP task force meeting.
- Staff has received safety projects from PennDOT for year 2007, but is actually looking for information on all safety projects the Department is considering for the future. A full project listing is needed to allow the RTP to be consistent with the Department’s safety plan and be SAFETEA-LU compliant.
- The draft report is expected to be completed by the end of the month for review.
- The next RTP meeting is scheduled for September 20<sup>th</sup> at 1:30 P.M.

### **4. Regional Goods Movement Study**

Mr. Millard informed the Regional Goods Movement Study has been completed and the final draft report was distributed for review and comment.

- The study made various recommendations, most of which were policy-based rather than project-based. The primary recommendation is to establish a regional Goods Movement Forum that engages both the public and private sectors and informs and educates elected officials and the general public about goods movement issues. Other recommendations discuss how to establish and maintain a viable freight planning program. The recommendations are listed on page 61 of the draft report.
- Mr. Millard asked the Committee to send comments to HATS staff by August 18<sup>th</sup> for consideration in the final report.
- Mr. Reardon noted the report has an incredible amount of data, such as the number of through trucks that go through the area, the availability of warehouse space and the amount of value added to goods in our area. He noted about 8% of the national economy goes through our area.
- Mr. Szymborski mentioned health-related issues also need to be considered in terms of goods movement emissions.
- #238-05: Mr. Memmi made a motion to send the Goods Movement Study Report to Coordinating Committee for adoption contingent on addressing comments received by August 18<sup>th</sup>, Mr. Link seconded. The motion was unanimously approved.

## 5.

### 6. Status Reports

- PennDOT (Mr. Adams)
  - Paving of River Relief Routes underway.
  - Mechanicsburg signals project obligated.
  - Linglestown Road Bridge and Dellville Road Bridge funds obligated.
  - Environment clearance for PA 174 project received, to be bid soon.
  - PA 114 project (between US 11 and Mechanicsburg) to be bid soon.
  - Coordinated with Turnpike for the I-283 project and the project is complete.
- Regional Partners
  - CAT
    - *no report this month*
  - SARAA (Mr. Spaulding)
    - New security regulations being implemented, people being made aware of new measures.
    - New services being added, including new service to Dallas/Fort Worth starting in September and additional service to Minneapolis/St. Paul
    - Getting \$400,000 grant for small community service development to attract a low cost carrier.
    - Train Station agreements signed, Amtrak needs to sign, will hopefully be done by the end of this year.
  - Amtrak – *no report this month*
  - PMTA – *no report this month*
  - Norfolk-Southern – *no report this month*
  - PA Turnpike – *no report this month*
- Local Reports
  - City of Harrisburg (Mr. Link)
    - ◆ Transportation Center project 25% complete
    - ◆ Traffic signals projects to be bid by the end of the month.
    - ◆ State Street improvements project expected to be complete by mid September.
    - ◆ Mulberry Street Bridge lighting project discussed with PennDOT District-8
    - ◆ Crosswalks at schools projects, working with school districts
    - ◆ Cameron Street/Paxton Street intersection project, City working with PennDOT
  - Derry Township (Mr. Memmi)

- ◆ The final phase for the Intermodal Center project to start in a week, expected completion within 14 months.
- TCRPC
  - SRTP (Mr. Szymborski)
    - ◆ Renewed contract with URS to continue work.
  - Special Studies (Mr. Reardon)
    - ◆ St. John's Church Road area study is to begin soon; the municipalities are being contacted to discuss a study review committee and the study process..
  - Short Range Transit Plan (Mr. Dickson)
    - ◆ Annual report to come out soon.

## 7. Other Business

### a. PennDOT Education – Planning Moment (Mr. Panko)

- Mr. Panko informed the Committee Congress sets the % of obligation authority. If Congress sets the obligation authority at 85%, the remaining 15% of program funds is used for advanced construct.
- The 15% advance construct – State pays upfront and gets reimbursed the following year.
- Mr. Reardon asked where the deobligated money goes
- Mr. Adams replied the deobligated money goes back to the obligation plan, while the program dollars go back into the HATS reserves.
- Mr. Panko noted as per agreement with FHWA, any project close-out less than \$100,000 is not brought to the MPO.
- Mr. Adams noted 100% state funded projects would not show on the list.

### b. Regional Action Plan (Mr. Szymborski)

- Mr. Szymborski noted a memo was sent to the Coordinating Committee sub-committee to meet with our legislators on August 29<sup>th</sup> to discuss earmark issues.
- Mr. Adams asked about the Governor's Transit funding summit meeting schedule.
- Mr. Panko noted all the MPOs would get a call about when the summit would be held.

## 8. Adjourn

Meeting adjourned at approximately 11:25 A.M.

**ATTENDANCE**  
**Harrisburg Area Transportation Study**  
**Technical Committee Meeting**  
**August 11, 2006**

<b>Voting Members:</b>		<b>Attending</b>
<u>PennDOT</u>		
PennDOT Office of Planning:	Larry Shifflet	
Alternate:	Walt Panko	X
District 8-0 Office:	Terry Adams	X
Alternate:	Mike Gillespie	
<u>Cumberland County</u>		
Planning Commission:	Jack Blair	X
Alternate:	Bruce Rosendale	
Planning Commission Staff:	Kirk Stoner	X
Alternate:	Rick Rovegno	
<u>Dauphin County</u>		
Commissioner:	Jeff Haste	
Alternate:	Skip Memmi	X
Planning Commission Staff:	<b>Chairman</b> Jim Szymborski	X
Alternate:	<b>Vice-Chairman</b> Tim Reardon	X
<u>Perry County</u>		
Planning Commission:	Jim Turner	X
Alternate:	Bob Shaffer Sr.	
Planning Commission Staff:	Diane Myers-Krug	
Alternate:		
<u>Harrisburg City</u>		
Department of Engineering	Joe Link	X
Alternate:	Dan Leppo	
Director of Public Works:	Jim Close	
Alternate:	Terri Martini	
<u>Capital Area Transit</u>		
Member:	Jim Hoffer	
Alternate:	Kent Haberle	X
<u>York County</u>		
Fairview Township:	Mike Crocenzi	
Alternate:	Don Bubb	
<b>Non-voting Members:</b>		
Amtrak (National Passenger Railroad Corporation)	Rich Esposito	
Norfolk Southern Railroad Corporation	Mike Fesen	
Pennsylvania Motor Truck Association (PMTA)	Jim Runk	
Susquehanna Regional Airport Authority (SARAA)	Dave Spaulding	X
<b>Advisory Members:</b>		
TCRPC Staff:	<b>Secretary</b> Carl (Chip) Millard, III	X
	Al Sundara	X
	Brian Dickson	X
<u>Federal Reps:</u>		
Federal Highway Administration (FHWA)	Matt Smoker	

Municipality Reps:

Lower Allen Township	Daniel Flint	X
Silver Spring Township	Don Seiple	X

Other Organizations:

PennDOT District 8-0	Jonathan Ranck	X
PennDOT Central Office	Christine Wooding	X
Sierra Club	Larry Joyce	X
Buchart Horn	Sherri Zimmerman	X
Delta Development Group	Scott Tochtermann	X
Harrisburg Bicycle Club	Tom Helm	X
Pennoni Associates Inc.	William Cameron	X
Dawood Engineering	Tom Imholte	X